**香港少年領袖團 Hong Kong Adventure Corps**

**見習學員訓練班晉升表格**

**Recruit Training Course Promotion Form**

**(** (如欲於下月一日起生效及於下一份司令訓令刊登，此表格須於本月15日或之前遞交至團總部（經辦人：項目主任（行政）**)**

**(**This form must be submitted to CHQ (Attn: Project Officer (Admin)) on or before the 15th day of the month

for timely processing effective and issuance in the Commandant’s Orders of the following month**)**

1. 此表格應由**單位指揮官**填寫。

This form should be completed by **unit commander**.

1. 此表格檔案格式為docx，請使用Word 2007或以上版本開啟此表格以方便使用。

This is a docx file, you are advised to open it with Word 2007 or later version.

本人推薦以下見習學員晉升為學員。

I hereby recommend the following Recruits of my Sqn/Unit promote to Cadets.

|  |  |  |
| --- | --- | --- |
| **序號Serial** | **團員編號**  **Corps No** | **英文全名**  **Full Name in English** |
| **1** |  |  |
| **2** |  |  |
| **3** |  |  |
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| **5** |  |  |
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| **12** |  |  |

**(如有需要，請另加紙張Please use separate sheet if necessary)**

|  |  |  |
| --- | --- | --- |
| **生效日期 Effective Date:** |  |  |

***本人確定上述資料準確無誤，團總部職員可就上述資料進行核對。***

***I hereby certify the information mentioned above is correct. CHQ staff may crosscheck the information stipulated herein.***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 推薦人Recommend by | : |  | Date  日期 | : |  |
|  |  | 簽署Signature |  |  |  |
|  |  | Rank and Name姓名及階級 |  |  |  |
|  |  |  |  |  |  |
|  |  | Appointment職位 |  |  |  |